

How to Enroll in the Vanguard 401(k)

1. Go to vanguard.com/enroll
 - a. **Note:** you may need to use Internet Explorer if the link does not work on Chrome
2. Enter plan number **097529**
 - a. **NOTE: you do not need to enter your hire date or ID number, just the plan number**

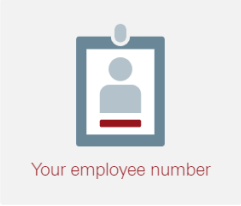
First, provide any one of the following:



Your plan number



The date you were hired



Your employee number

3. Enter your date of birth, zip code and SSN. (**Enter your SSN with dashes**)
4. Click Begin enrollment

Next, enter your information below:

When were you born? (mm/dd/yyyy)

What is your home zip code?

☐ Check this box if non-U.S. address

What is your Social Security number? ⓘ



Have you signed up for online access? After you enroll in your plan, sign up to easily manage your account online.

5. You will then choose your deferral percentage. You can enroll based on the suggested contributions by clicking on Yes, Enroll Me with These Choices OR choose No, I'll Make Different Choices if you want to customize your contributions.

Want to enroll with one easy step?

Consider the selections below for your LINEAGE LOGISTICS 401(k) PLAN. Once you are enrolled, you can make changes at any time.

Paycheck deduction

I want to save



3% per paycheck

[Learn more](#)

Automatic annual increase

Increase my deduction by



1% each year

Starting in August 2021
Stop increasing at 100%

[Learn more](#)

Investment

Invest my money in



Vanguard Institutional Target Retirement 2045 Fund

[Learn more](#)



6. Once you click Yes, Enroll Me with These Choices you will get a confirmation.
7. OR if you choose to customize your deferrals you will enter the percentage you would like for pre and/or post tax
8. Confirm and then choose if you want to enroll in yearly auto increase
9. Choose your investments

10. Confirm
11. Once confirmed, click on Register Now
12. Click Set up your username and password

Log on

You must be logged on to continue.

Forgot your user name or password?
Go to vanguard.com without logging on
Set up your user name and password

User name

Password

[CANCEL](#) [SUBMIT](#)

13. Click Start

Sign up for or restore account access

1 Enter personal information and verify identity

2 Create user name and password

3 Set up security features

[CANCEL](#) [START](#)

14. Read and accept the Terms & Conditions
15. Enter your personal information, then continue
16. Enter the plan number **097529**, then continue
17. Create a username and password & email, then continue
18. Agree to or decline e-delivery, then continue
19. Enter three security questions, then continue
20. Set up a security feature
21. Click Sign Up
22. Read and agree to the terms, then click continue
23. If you choose to verify using phone number, you will establish a contact number & method
24. Enter a contact number, then continue
25. Vanguard will text or call you with a code to verify, click submit once you have entered the code
26. Confirmation page will appear
27. You can now click on go to my account or go to the Vanguard homepage
28. If you go to my accounts, you will be asked to log in using the username and password you just created
29. Enter your phone number then hit submit
30. This will bring you to your homepage
31. Your online registration is now complete
32. You will now enter a beneficiary to your account by clicking Menu
33. My Profile, then Beneficiaries
34. Choose Edit Beneficiary information

Beneficiary information
LINEAGE LOGISTICS 401(K) PLAN - 097529
[Beneficiary plan rules](#)

[Edit Beneficiary Information](#)

You haven't designated beneficiaries for this plan with Vanguard.
The information listed here reflects the information currently on file with Vanguard. If you have a Vanguard retirement plan beneficiary designation on file with your employer that designation may still be valid. It is strongly encouraged that you update your beneficiary with Vanguard. If you have not designated beneficiaries for this plan, payment will be made in accordance with the terms of the plan upon your death. [Designate a beneficiary now »](#)

Lineage
About beneficiaries ...
Beneficiary basics ...
[Learn more about beneficiaries](#)

35. Add your marital status, then continue
36. Add beneficiary details, then continue